



Ying Wa Girls' School Alumnae Association Limited

76 Robinson Road, Hong Kong.
Email: alumnae@ywgs.edu.hk Fax: 2858 8669

24 February 2024

Dear Members,

Notice of Annual General Meeting cum Founder's Day Service

NOTICE IS HEREBY GIVEN that the Annual General Meeting ("AGM") cum Founder's Day Service will take place at 2:00 p.m. on Saturday, 16 March 2024 at the Silcock's Hall, Ying Wa Girls' School (76 Robinson Road, Mid-levels) for the purpose of considering and, if thought fit, passing (with or without amendments) the following resolutions:

AS ORDINARY BUSINESSES:

1. To confirm the minutes of the last AGM held on 25 March 2023 (Annex A);
2. To receive and approve the audited financial statements of the Ying Wa Girls' School Alumnae Association Limited (YWGSAAAL) and the reports of the President of the Council and auditor of the YWGSAAAL for the year ended 31 December 2023 (Annex B);
3. To receive and approve the audited financial statements of the YWGSAAAL Charity Trust Fund for the year ended 31 December 2023 (Annex C).
4. To re-appoint Eric H. L. Chung & Co. Certified Public Accountants as the auditor of the YWGSAAAL from the conclusion of this AGM until the conclusion of the next AGM.
5. A.O.B.

Yours faithfully

For and on behalf of the Council of YWGSAAAL

Ms. Olivian Wan

President



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Notes:

1. If you are unable to attend the AGM in person, please kindly send us a proxy by mail, fax or email. In order to be valid, the form of proxy must be sent to the addresses given in the letterhead not less than 48 hours before the time for holding the annual general meeting or any adjournment thereof. Completion and return of a form of proxy will not preclude a member of the YWGSAAAL from attending in person and voting at the annual general meeting or any adjournment thereof, should he/she so wish and in such event, the form of proxy shall be deemed to be revoked.
2. Annexes A to C will be made available on the YWGSAAAL website (<http://www.ywgsaa.org.hk>) by 24 February 2024.
3. The above resolutions will be put to vote at the meeting by way of poll.
4. If a typhoon signal no. 8 or above is hoisted or a black rainstorm warning signal is in force at or at any time after 9:00 a.m. on the date of the meeting, the meeting will be adjourned. The YWGSAAAL will post an announcement on the YWGSAAAL website (<http://www.ywgsaa.org.hk>) and to notify members of the date, time and place of the adjourned meeting. The meeting will be held as scheduled when an amber or a red rainstorm warning signal is in force. Members should decide on their own whether they would attend the meeting under bad weather conditions bearing in mind their own situations.